



**OFFICE OF THE COMMISSIONER OF CUSTOMS
(IMPORT),
EDI CELL, AIR CARGO COMPLEX, SAHAR, ANDHERI (EAST), MUMBAI –
400 099**

F. No. EDI-42/2020-21/ACC (I)

Date :09.03.2021

PUBLIC NOTICE NO. 12/2021

DIN- 20210379OA000022402B

Subject: Instructions for uploading documents in E-sanchit for approval of AD Code/IFSC with Bank Account in ICES - Amendment of PN.105/2020 dated 05.08.2020-reg.

Attention of the Importers, Trade , Customs Brokers and all the stake holder is invited to PN No 105/2020 issued in the context of online approval of fresh registration of AD Code/Bank Account and modification/change in registered IFSC with Bank Account for the purpose of IGST Refund/Drawback. The above said changes were notified for online approval of AD code /IFSC/Bank Account details. In view of feedback received from the trade, for timely approval of changes the account details as above, the following further modification in the SOP is made as under :

- i. The Email id in para.2.3 may be read corrected as- **“ediaccmum5@gmail.com”**
- ii. The verification of Bank details endorsed by the concerned Bank either on Bank letter head or on letter head of the Exporter , shall be signed by authorised officers of the Bank with his name, designation and Employee code duly mentioned with endorsement of Seal of the Bank .
- iii. Any caveat on behalf of the Bank to the extent that the said documents had been issued without any responsibility on Bank or on its officials and the documents which have a stamp that states that the bank is verifying the signature of the exporter, these type of documents will not be accepted. The documents should only be prescribed as Annexure A mentioned in the PN. 105/2020.
- iv. In cases where the Documents are not uploaded properly on Icegate by Exporter or same is unable to be viewed on EDI System ,i.e, with message **“error 404 not found”** , the application is rejected for such reasons, in which case the Exporter can apply for fresh registration again. If the same issue persist again, then the matter shall be forwarded to Sakshamseva through EDI section .

- v. The request letter shall be duly signed by authorised person e.g Director/Partner/HUF/Proprietor of the company (as mentioned in para.2.1(v) of PN.105/2020)
- vi. In case of non-receipt of Bank Authorisation Letter from concerned Bank E mail id and/or NOC from their Branch email id directly to Email id- **ediaccmum5@gmail.com** within **two** working days from uploading of the application in Icegate , the application will be rejected and the exporter had to apply for fresh registration again.

3) All trade associations/members of Customs Brokers Association are requested to take note and publicize the contents of this Public Notice among their members/constituents.

4) For the departmental officers, this may be treated as Standing Order. P.N.105/2020 dated 05.08.2020, stands modified as above.

5) Difficulty, if any, faced in implementation of this Public Notice may be brought to the notice of the Additional/Joint Commissioner of Customs, EDI , Import, ACC, Mumbai.

Sd/-
(VINAYAK AZAAD)
Commissioner of Customs Import (ACC)

F. No. EDI-42/2020-21/ACC (I)

Date 9TH March , 2021, Mumbai.

Copy to:

1. The Pr. Chief Commissioner of Customs, Mumbai Zone-III.
2. The Commissioner of Customs, Export / General / APSC / Import Commissionerate.
3. All Additional / Joint Commissioner of Customs, ACC
4. BCHAA (BrihnMumbai Custom House Agents Association).
5. AC/DC, EDI for uploading on ACC website immediately.
6. Office Copy.