

Procedure being implemented at MIAL for Cargo handling post Lockdown due COVID 19 Outbreak

OBJECTIVE

To ensure safe Cargo Handling operations post lockdown due COVID 19 Outbreak.

PURPOSE

To ensure smooth cargo operations post lockdown period without compromising safety and security norms. To ensure safe and secure cargo, personnel and vehicle movements at Air cargo Complex. Ensure all safety measures in order to safe guard the staff, vehicle and cargo from possible contamination of COVID-19.

All Orders and advisories issued by government authorities and regulatory bodies time to time in this regard are strictly considered and adhered.

PROCEDURES

ACCESS CONTROL

PEDESTRIAN & STAFF USING PERSONAL VEHICLES

All personnel entering Air Cargo Complex will be allowed to enter only after undergoing the following safety measures in addition to the standard security procedures:

- Self-sanitization by using hand wash provided at the entry point.
- Must wear face mask (3 ply mask or cloth mask) , without which they will not be allowed entry in to ACC,
- Must undergo temperature check with Thermal Scanner provided at entry point,
- Individual shall be wearing clean clothes.
- Pedestrians shall maintain adequate distance 1-2 metre (3 feet) in queue as marked at the entry point.
- Display ID Card/AEP when asked and not to allow others including security persons to touch ID cards.
- Staff using personal vehicles shall undergo the above procedures.
(Security staff will check temperature, hygiene to be maintained by all persons entering ACC in personal vehicles. Hand sanitizers available at vehicle gates to be used alternatively security staff will help to hold vehicle for a while for occupants of the vehicle get their hand washed)
- Visitors coming for Unaccompanied baggage must declare their travel history to the pass section. In this regard the concerned Customs Broker shall collect all travel details and hand it over to the pass section for intimation to concerned authority and for scrutiny. Pass will be issued to UB passengers only after verification from concerned authorities.

CARGO VEHICLES (Truck / Tempo, etc)

- Only drivers are allowed inside the vehicle while approach to vehicle gate, with face mask worn.
- Driver will undergo temperature check with thermometer provided at vehicle entry gates.
- Driver will sanitize his hands with sanitizer provided at vehicle entry gates.
- Driver will not be allowed to leave vehicle till the vehicle leave cargo premises.

- Drivers are not allowed on Loading/Unloading docks of Export and Import. Drivers are not allowed to involve in cargo loading/offloading activities.
- Self-declaration of drivers if undergone home quarantine/hospital quarantine for last one month (Security staff shall enquire with each and every driver entering to the cargo complex)
- Used masks, gloves and other PPEs should not be thrown openly.
- Used masks, gloves and other PPEs should be collected in bins placed on various locations (which are those locations) (can decide in consultation with sec heads)
- Spitting in open is strictly prohibited.

VEHICLE DOCKS

CARGO HANDLING/CHA/EXPORTER/IMPORTER STAFF

- All staff on docks will wear face masks all the time.
- All staff on docks will wear hand gloves all the time.
- All staff on docks will maintain adequate distance with each other.
- All staff on docks will clean their hands frequently with soap and water or frequently sanitize their hands.
- No meeting / gathering allowed
- Staff who feels or found in uneasiness or un-well condition shall immediately report or shifted to MI room situated at Air Cargo complex.
- Spitting in open is strictly prohibited.

SANITIZATION OF CARGO PACAKAGES STORED AT AIR CARGO COMPLEX

All Cargo shipments are sprayed with disinfectant on storage locations every alternate day and Cargo premises thrice a week to avoid any possible spread / contamination that may arise.